

# **Police & Crime Panel for Lancashire**

**Monday, 19 June 2017**

**10:00**

**Conference Room 3A and 3B, Bickerstaffe House,  
Blackpool,**

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## **AGENDA**

### **PART I: ITEMS FOR CONSIDERATION IN PUBLIC**

- |           |  |                |
|-----------|--|----------------|
| <b>1</b>  | <b>Appointment of Chairman</b>   |                |
| <b>2</b>  | <b>Appointment of Deputy Chairman</b>  |                |
| <b>3</b>  | <b>Membership</b>  |                |
|           | <b>Membership 2017</b>   | <b>3 - 6</b>   |
| <b>4</b>  | <b>Apologies</b>   |                |
| <b>5</b>  | <b>Minutes of the last meeting</b>   |                |
|           | <b>MINUTES 3rd April 2017</b>  | <b>7 - 16</b>  |
| <b>6</b>  | <b>Declarations of Interest</b>  |                |
| <b>7</b>  | <b>Public Questions</b>  |                |
| <b>8</b>  | <b>Presentation by Incoming Chief Constable Andy Rhodes and Police and Crime Commissioner Clive Grunshaw</b> |                |
| <b>9</b>  | <b>Police and Crime Commissioner Decisions</b>   |                |
|           | <b>Decision Report</b>   | <b>17 - 18</b> |
| <b>10</b> | <b>Forward Plan 2017/18</b>  |                |
|           | <b>Lancashire Police and Crime Panel - Forward Plan Report</b>   | <b>19 - 22</b> |
|           | <b>Forward Plan 2017.18</b>  | <b>23 - 26</b> |
| <b>11</b> | <b>Frontline Policing Task and Finish Group</b>  |                |
|           | <b>Task and Finish Group - Frontline Policing June 2017</b>  | <b>27 - 28</b> |
| <b>12</b> | <b>Police and Crime Panel Budget 2016/17</b>   |                |
|           | <b>PCP Budget report 2016-17</b>   | <b>29 - 32</b> |
| <b>13</b> | <b>Timetable of Meetings for 2017/18</b>   |                |

	<b>Timetable of Meetings 2017-2018</b>	<b>33 - 36</b>
<b>14</b>	<b>Monitoring of Complaints</b>	
	<b>PCP Complaints Update</b>	<b>37 - 38</b>
<b>15</b>	<b>Urgent Business</b>	
	An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the Item should be considered at the meeting as a matter of urgency. Wherever possible, the Secretary of the Panel should be given advance warning of any Members intention to raise a matter under this heading.	
<b>16</b>	<b>Date of Next Meeting</b>	
	The next scheduled meeting of the Police and Crime Panel will be held on Wednesday 20th September 2017 at 10.00am in Meeting Room A, Town Hall, Blackburn.	

## **PART 2: ITEMS FOR CONSIDERATION IN PRIVATE**

Date Published: Tuesday, 06 June 2017

## **Police and Crime Panel for Lancashire**

Meeting to be held on the 19<sup>th</sup> June 2017

### **Membership**

Contact for further information: David Fairclough, Secretary to Police & Crime Panel,  
[david.fairclough@blackburn.gov.uk](mailto:david.fairclough@blackburn.gov.uk)

### **Executive Summary**

**To consider the membership of the Police and Crime Panel and Host Authority arrangements.**

### **Recommendation**

**Panel is asked to:**

**i Confirm the political balance of the Panel 2017/18 - Elected Members (plus 2 Independent persons) on the following basis**

<b>Labour</b> 9	<b>Conservative</b> 7	<b>Lib Dem</b> 1	<b>Independent/Other Member</b> 1
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**ii subject to i) above:**

**Consider the appointments to date made by Lancashire authorities and agree the full membership for 2017/18.**

**iii To ask the Secretary to arrange an Induction for all Members before the next full meeting of the Panel, and that all Members be expected to attend.**

### **Background and Advice**

The Police Reform and Social Responsibility Act 2011 introduced Police and Crime Panels (PCP) as formal joint committee of all the local authorities in a police force area, with the following main responsibilities.

- making recommendations on the Police and Crime Commissioners (PCC) Police and Crime Plan and Annual Reports;
- consider the PCCs appointment of a Chief Constable, with the Panel having power of veto over the appointment;
- consider the level of precept to be set by the PCC, again with a power of veto;
- review certain senior appointments by the PCC;
- scrutinise and support the activities of the PCC.

For Lancashire the Police force area includes the County Council, 12 District Councils and the two Unitary Councils. The first meeting of the Police and Crime Panel for Lancashire was held on the 31<sup>st</sup> July 2012.

### Constitution of the PCP

In Lancashire, the Panel was initially made up of 15 Elected Members, one from each Authority. Up to an additional 3 elected members can be added in order to achieve the 'balanced appointment objective' so that when taken together the Members of the Panel represented the political make up of all the relevant local authorities for the police area and had the skills, knowledge and experience necessary for it to discharge its functions effectively. Having considered the provisions in the legislation and options available for applying a political balance to the Panel, it was agreed that the constitution of the PCP for 2012/13 should be based on calculation of current political balances across the whole membership of authorities, with the Independent Members being grouped together as a whole. At that time it was agreed to appoint an additional three Elected Members to achieve political balance and the Home Secretary subsequently approved this basis in order to achieve the political balance objective. This has been the arrangement for the last 4 years.

In addition to the above Members, the Panel also agreed to appoint 2 Independent Co-opted Members, who are not elected representatives, to serve on the Panel. In 2015/16 one of these Independent Co-opted members resigned and the Panel appointed Mr Bagdadi for a period of 4 years. In 2016/17 Mr Abdull Mulla was appointed also for a period of four years. The Panel agreed at their meeting March 2017 that Katie Gee be appointed as substitute at meetings as Independent Co-opted member in the absence of either Mr Bagdadi or Mr Mulla for a period of 4 years.

It has previously been agreed that Council Members of the Panel would serve a 12 month term on the Panel and that the political balance of the Panel would be reviewed after Local Elections each May.

Following the Local Elections on the 4 May 2017, the political balance has been recalculated and the balance that achieves political balance across the 15 Local Authorities is:

#### **18 Elected Members** (plus 2 Independent persons) on the following basis

Labour 9	Conservative 7	Lib Dem 1	Independent Member 1
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This reflects the number of seats won across the County and respective Councils.

This generally reflects the respective controlling parties on each Council.

Whilst it has not been possible to achieve exact political balance, Local Government Association Guidance ['LGA'] on Panel Arrangements and the Balanced Appointment Objective states:

*'In some cases it may be difficult to achieve political balance, especially where it is not possible to co-opt additional councillors on to the panel. Councils may not be persuaded to nominate opposition members to achieve complete political balance and as the Home Office legal clarification points out, in recognition of this the Police Reform and Social Responsibility Act states that the balanced appointment objective must be secured 'as far as is practicable'. As the Home Office has also pointed out, whatever membership is eventually agreed on, the rationale for doing that needs to be robust enough to withstand legal challenge.'*

As reported previously Local Authorities combined must 'agree' to the balance of the Panel and the Home Office has powers to intervene and make appointments if agreement cannot be reached locally, though it has been made clear that the best Panel arrangements are those which are locally determined.

Each Local Authority in the Lancashire Police Area has been consulted and the following representatives have been nominated to date to serve on the Panel for 2017/18:

Local Authority	Representative (s)	Political Party
1.Blackburn with Darwen	Andy Kay	Labour
2.Blackpool	Ivan Taylor (tbc)	Labour
3.Burnley	Sue Graham	Labour
4.Chorley	Alistair Bradley	Labour
5.Fylde	Ben Aitken	Conservative
6.	Liz Oades	Independent
7.Hyndburn	Clare Cleary	Labour
8.Lancashire	Geoff Driver	Conservative
9.Lancaster	Brendan Hughes	Labour
10.Pendle	David Whipp	Liberal Democratic
11.Preston	Robert Boswell	Labour
12.Ribble Valley	Paul Elms	Conservative
13.	Terry Hill	Conservative
14.Rossendale	Adrian Lythgoe	Labour
15.South Ribble	Jacqui Mort	Conservative
16.West Lancs	Kevin Wright	Labour
17.Wyre	Roger Berry	Conservative
18.	Peter Gibson	Conservative

The Panel are asked to consider the constitution of the Panel in view of the above and the requirement to 'agree' the membership in order to achieve the 'balanced appointment objective', including the requirement for the Panel to be politically balanced.

### **New Member Induction**

The Panel last year agreed that all members new or continuing should attend an induction session. The Panel is asked to endorse this approach and also ask that

Members of the Panel also invite any persons who are likely to be substitutes during the year (as provided for in the Terms of Reference – Panel Arrangements), to attend the Induction Session.

## **Consultations**

All Local Authorities represented on the PCP are consulted in relation to the Constitution/Membership and political balance on the Panel as set out in this report.

## **Implications:**

This item has the following implications, as indicated:

## **Risk Management**

The requirement for an Independent Police and Crime Panel for Lancashire is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

## **Legal Implications**

The legal implications of this report are set out in the body of the report. The Panel is set up in accordance with Part 2 of Schedule 6 of the The Police Reform and Social Responsibility Act 2011. Schedule 6 part 4 [Paragraph 31] makes provision for the duty to produce a balanced panel.

The legislation specifies that Police and Crime Panels must be balanced in terms of geography, politics and the skills, knowledge and experience of panel members.

The LGA guidance further sets out that political balance requires the representation of the political make-up of the relevant local authorities, when taken together. Councillor membership of the panel, when taken together, should reflect the political balance of the force area. Local authorities could look to achieve this, in the first instance, by considering the proportion of councillors from each political party across the force area. This approach is the closest to the spirit of the legislation and reflects the approach taken to police authority membership.

The proposals set out in this report facilitate the Panel considering and delivering the Balanced Appointment Objective when finalising their membership for 2017/18 as far as is practicable.

## **Local Government (Access to Information) Act 1985**

### **List of Background Papers**

Responses received from  
Individual Local Authorities  
regarding nominated  
Representatives

May/June 2017

David Fairclough  
Secretary to the Police  
& Crime Panel

Reason for inclusion in Part II, if appropriate N/A

## **Police and Crime Panel for Lancashire**

### **Minutes of the Meeting held on Monday 3<sup>rd</sup> April 2017**

#### **Present:**

##### **Chair**

Councillor Alistair Bradley, Chorley Borough Council

##### **Committee Members**

Councillor Roger Berry, Wyre Borough Council  
Councillor Robert Boswell, Preston City Council  
Councillor Paul Elms, Ribble Valley Borough Council  
Councillor Julie Gibson, Lancashire County Council  
Councillor Peter Gibson, Wyre Borough Council  
Councillor Brendan Hughes, Lancaster Borough Council  
Councillor Andy Kay, Blackburn with Darwen Borough Council  
Councillor Adrian Lythgoe, Rossendale Borough Council  
Abdul Mulla, Independent Co-opted Member

Also in attendance

- Clive Grunshaw, Police and Crime Commissioner for Lancashire
- Steve Freeman, Section 151 Officer, Office of the Police and Crime Commissioner
- David Fairclough, Secretary, Lancashire Police & Crime Panel
- Phil Llewellyn, Executive and Councillor Support Manager, Blackburn with Darwen Borough Council

#### **1. Welcome and Apologies**

The Chair, Councillor Alistair Bradley, welcomed all present to the meeting.

Apologies had been received from Councillors Ivan Taylor, Sue Graham, Joyce Plummer, Ben Aitken, David Whipp, Terry Hill, Jacqueline Mort, Kevin Wright, Liz Oades and Altaf Baghdadi; Independent Co-opted Member.

#### **2. Minutes of the Meeting held on 24<sup>th</sup> January 2017**

The Minutes of the Meeting held on 24<sup>th</sup> January 2017 were agreed as a correct record.

#### **3. Declaration of Interest**

There were no Declarations of Interest received.

#### **4. Public Questions**

No Public Questions had been received.

#### **5. Appointment of Additional Independent Co-opted Member to the Police and Crime Panel**

A report was submitted which confirmed the appointment of the second Independent Co-opted Member of the panel following the resignation of Paul Richardson, Independent Member. The report also recommended that the Lancashire Police & Crime Panel Arrangements be updated to provide for a substitute Independent Co-opted Member to be appointed to substitute in the event of absence of either of the two approved Independent Co-opted Members.

As reported previously, the Police and Crime Panel for Lancashire could appoint and co-opt to the Panel up to two independent persons.

The Local Government Association produced guidance on how Police and Crime Panels should go about appointing independent co-opted members, and at the previous meeting the Panel approved a selection panel to undertake the appointment in accordance with that guidance.

The selection panel had confirmed that Mr Abdul Mulla be appointed to the role for the designated 4 year term.

The selection panel also confirmed that a second candidate Ms Katie Gee was appointable.

As the Panel was aware Councils on the Panel could send substitutes for meetings in accordance with the Lancashire Police and Crime Panel Arrangements. Currently there was no provision for substitutes for the additional Independent Co-opted Members of the Panel.

It was suggested that to maintain the balance of the Panel it would be appropriate to facilitate the substitution arrangements for those occasions when one or both of the Independent Co-opted Panel Members were unable to attend meetings of the Panel.

This would require a change to the Lancashire Police & Crime Panel Arrangements, which were detailed in the report submitted.

The recent selection panel identified two appointable candidates for the one vacant Independent Co-opted Member position, and Members were advised that should the Panel approve the changes to the Lancashire Police & Crime Panel Arrangements, to facilitate substitutions by person duly appointed under the agreed selection processes, the Panel could note that Katie Gee be appointed to substitute in the event of either Altaf Bagdadi or Abdul Mulla being able to attend a meeting of the Panel.

#### **RESOLVED – That the Panel;**

- 1) Note the appointment of Mr Abdul Mulla to the second role of Independent Co-opted Panel Member;



- 2) Approve the changes to the Lancashire Police & Crime Panel Arrangements as set out in this report to provide for a substitute Independent Co-opted Member in the absence of one of the two approved Independent Co-opted Members; and
- 3) Subject to (2) above note the appointment of Katie Gee as substitute Independent Co-opted Panel Member.

## **6. Police and Crime Plan Monitoring Report**

Members received a report which provided the Panel with an update on progress in delivering the current Police and Crime Plan (the Plan) for Lancashire 2016-2021 including a performance report in relation to the success measures contained within the Plan and a brief outline of other key commissioner activity.

The report was presented in three sections as follows:

The report attached at Appendix A contained key performance data for the headline measures: Victim Based Crime, Public Confidence, and Victim Satisfaction, and performance information on each of the key areas of focus, as set out in the Police and Crime Plan 2016-2021.

The document was updated and published publically quarterly.

The Police and Crime Plan had a number of priorities and a range of performance measures developed in conjunction with the Chief Constable that enabled the PCC to monitor both the performance of Lancashire Constabulary and the implementation of the objectives set out in the plan.

The measures were shown in full in Appendix B, with the latest performance data shown where appropriate or a short comment for measures with an outcome focus.

The Plans and Strategies were shown in Appendix C along with the lead officer responsible for delivery and progression.

In presenting his report, the Commissioner highlighted the following:

### **Performance**

The Commissioner was concerned about the rise in crime figures outlined in the report and had requested further information.

Hate crime was an ongoing concern and work had been carried out to reassure local communities.

Children Missing from Home –The Commissioner was asking what else could be done in response to concerns re Care Homes.

PCSO's – There had been a significant reduction in support due to budgets, and this reduction remained a major concern going forward.

## **Fracking**

Fracking was currently a major issue and a significant drain on resources, with the costs of officers being deployed to deal with demonstrations on Preston New Road predicted to be costing £450,000 a month going forwards, which was a major strain for the force. A joint letter with the Chief Constable would be sent to the Home Office and it was predicted that the threshold for financial support from the Government would be triggered.

## **Force Control Room**

Issues were continuing with the increase in 999 calls received and the increased time required for operators to deal with the calls.

37 new recruits were in place and a peer review was due, with the National Lead for Contact Management looking at the service.

## **Custody Inspection 2016**

The HMRC Custody Inspection had not gone as well as hoped, with three main areas of concern and thirty one areas for improvement identified.

Members of the Panel asked the Commissioner a number of questions on his report, the main issues arising and responses from the Commissioner were as follows:

## **Fracking**

The costs of policing the demonstrations were raised and whether Cuadrilla had offered to help meet the costs. The Commissioner said that the option of being funded by a private company could not be considered as it could raise some issues about the impartiality of the police, and Steve Freeman in response to a comparison of the football clubs paying in policing, this was only within the ground and for fracking sites this would apply to policing of the site only, not the highways where the demonstrations were taking place.

In terms of the 1% threshold for reimbursements for the Government, this would be pursued and it was suggested that MP's should be approached to support the Commissioner on the back of the 10% increase in crime reported in the Commissioners report.

The merits of using officers from Greater Manchester was also discussed under Mutual Aid arrangements.

## **Poulton and Fylde Police Station**

In response to a question on the future of the Station, the Commissioner advised that there were no plans to close it, or any other across Lancashire, although all would be reviewed, with any implications reported to the Panel.

## **Domestic Abuse**

A recent court case was referred to which would not have encouraged victims of Domestic Abuse to come forward.

## **Crime Figures**

Members of the Panel questioned the Commissioner on the statistics in his report, and the Chair noted that national comparisons or benchmarking information would be useful for future reports.

## **Public Confidence in the Police**

The decrease in public confidence was referred to (August 2015 90.9%, March 2017 80.7%) and it was suggested that this should be a priority for the new Chief Constable. In response the Commissioner advised that public satisfaction was a more tangible indicator as it related to people who had contact with the Police, whereas public confidence was more a point of view. The Commissioner felt that the main issue related to lack of feedback for the Police, people didn't know what had happened:- this was a training need for officers and had been discussed at Scrutiny meetings, and needed to be part of core policing.

## **Estates**

The Commissioner clarified the land transaction between Myerscough College and Police Headquarters at Hutton, which was aimed at best use of the site.

## **Harassment**

In relation to 2000 incidents reported the Commissioner was asked about the types of harassment, and he agreed to provide this information to the Panel.

**RESOLVED** – That the report be noted.

## **7. Police and Crime Commissioner Decisions**

The Panel received a report which highlighted decisions made by the Police and Crime Commissioner for Lancashire, and the Director, under delegated authority in the period since the last meeting of the Panel on the 23<sup>rd</sup> January 2017.

In relation to the Social Value Policy, it was suggested that in terms of giving priority to Local businesses when bidding for contracts it was important to note an 'aspiration' to go with local builders although it was noted that this would not always be possible.

**RESOLVED** – That the report be noted.

## **8. Recruitment of Chief Constable Update**

A report was submitted which provided an update on the recruitment process for the appointment of the Chief Constable for Lancashire Police following the end of term for Steve Finnigan. Following the Confirmation Hearing on 20<sup>th</sup> March 2017 Mr Andrew Rhodes was confirmed as the new Chief Constable for Lancashire, upon the retirement of Steve Finnigan.

The Panel made reference to the excellent service provided by the Steve Finnigan to the people of Lancashire.

Reference was also made to the impressive responses provided by Andy Rhodes at the Confirmation Hearing.

## **RESOLVED –**

1. That the report be noted; and
2. That the thanks of the Panel be placed and recorded for the excellent service provided by Steve Finnigan to the people of Lancashire.

## **9. Victim Services Task and Finish Group – Verbal Update**

Councillor Roger Berry verbally reported on the work undertaken by the Task and Finish Group to scrutinise Victim Services in Lancashire as follows;

- Work undertaken was carried out before the full extent of the new Victims Service and it's provider were disclosed, and the work of the Group had now been overtaken by events
- Around 4,000 people were requested to the service each year, with 10,000 receiving enhanced 1-1 support, and 4,000 identified as vulnerable.
- Numbers of victims were increasing each quarter.
- Young victims were now within the scope of the service.
- The PCC met with service providers on a quarterly basis to review performance indicators.
- The Group saw an independent consultation document which indicated high levels of satisfaction amongst victims using the service.
- The document referred to also highlighted that some victims may not be inclined to use the service if introduced by the Police. The importance of support throughout the court process was also stressed
- The report referred to highlighted inconsistencies in quality and satisfaction because of the number of agencies involved, and had recommended development of a county-wide multi-disciplinary one stop shop, and it was now hoped that the new contact would deliver this recommendation.

Councillor Berry thanked the staff who had helped brief the Panel and support the work undertaken and suggested that given the historical picture, it was important that the new service be scrutinised.

## **RESOLVED –**

- 1) That the report be noted; and
- 2) That Scrutiny of Victim Services be added to the Forward Plan for 2017/18

### **10. Task and Finish Group – Frontline Policing**

A report was submitted on the need to recommence scrutiny of Frontline Policing, following earlier scrutiny of this topic.

Councillor Paul Elms volunteered to sit on the Panel.

**RESOLVED –** That following confirmation of membership following elections, that this matter be considered at the AGM meeting in June and membership confirmed.

### **11. Potential Formation of Association of Police and Crime Panels**

Councillor Paul Elms and Phil Llewellyn reported on the potential formation of an Association of Police and Crime Panels.

A meeting was held at Grant Thornton's Offices in London on the 17<sup>th</sup> February 2017 to discuss the potential formation of an Association of Police and Crime Panels. The invitation was to Chairs of Panels and to supporting officers,

The Chair agreed that the Vice Chair, Paul Elms would attend the meeting to represent the Lancashire Police and Crime Panel, along with Phil Llewellyn from the host authority on behalf of the Secretary.

The meeting was very well attended by 37 members and officers from 25 PCPs. The meeting was convened and facilitated by Frontline Consulting.

A note of the meeting was attached at Appendix A.

The main identified benefits of an Association were suggested to be the ability to collaborate, lobby and network. It was noted that a number of regional networks exist, but currently there was no network for the Lancashire panel to work with.

It was agreed that a steering group be set up to further scope out the potential for an Association and that proposals would be submitted to all PCPs, who would then be invited to respond to the proposals.

Clearly the benefits of joining an Association would need to be demonstrable with cost and resource implications fully identified, alongside other more regional working options.

The LGA had offered to set up a Special Interest Group and a meeting would be held in July, and Councillor Elms suggested that after Phil and he had attended the meeting they report back on the merits of the proposal, but in the meantime it was appropriate to keep a watching brief on developments and not commit to the proposals, financially or otherwise.

**RESOLVED** – That the report be noted and that no commitment be made at the present time in terms of joining a potential Association, and that instead, a watching brief be observed pending further clarity about the proposed and potential benefits that would need to be clearly demonstrated.

## **12. Monitoring of Complaints**

A report was submitted which set out the current position with regard to communications relating to potential complaints received to date in relation to the Police and Crime Commissioner.

Many communications received focussed on the alleged conduct of police officers or the chief constable, and these were matters for which there were other complaints processes. There had been 3 further communications of this nature recently and the potential complainants had been advised of the appropriate complaint processes. A fourth communication was more of a statement relating to the adoption of the Precept and the value of the PCC role and was not therefore registered as a complaint.

No formal complaints registerable under the Regulations (Approved Procedure) had been received since the last meeting. Such Complaints would always be reported after receipt, at the next available Panel meeting.

**RESOLVED** – That the update in relation to communications and complaints be noted.

## **13. Urgent Business**

There were no items of urgent business.

## **14. Date of Next Meeting**

The Panel were advised that the Commissioner would be on holiday on the 5<sup>th</sup> June, which was the scheduled date for the AGM, and to help better align with Scrutiny it was suggested the meeting be moved to the 19<sup>th</sup> June, and that the Chief Constable be invited to attend the AGM each year.

The Chair also advised that he would invite Leaders to encourage attendance at meetings and appoint substitutes who could be trained and available to attend.

**RESOLVED** –

- 1) That the AGM be held on 19<sup>th</sup> June; and
- 2) That the incoming Chief Constable Andy Rhodes be invited to attend, and that this would be an annual invitation for each AGM.

Signed .....Chair  
2017







## **POLICE AND CRIME PANEL**

**Meeting to be held on 19 June 2017**

### **Police & Crime Commissioner Decisions**

Contact for further information: Ian Dickinson, 01772 533462, Office of the Police and Crime Commissioner, [ian.dickinson@lancashire-pcc.gov.uk](mailto:ian.dickinson@lancashire-pcc.gov.uk)

#### **EXECUTIVE SUMMARY**

The purpose of the report is to highlight decisions made by

- i) the Police and Crime Commissioner for Lancashire, and
- ii) the Director, under delegated authority in the period since the last meeting of the Panel on the 3 April 2017.

#### **RECOMMENDATION**

The Panel is asked to consider the report and raise any issues identified on the decisions presented.

### **1 Background**

- 1.1. Under Section 28(6) of the Police Reform and Social responsibility Act 2011, the Panel is obliged to review or scrutinise decisions made, or other action taken, by the Police and Crime Commissioner's functions and, where necessary, make reports or recommendations to the Police and Crime Commissioner with respect to the discharge of the Commissioner's functions.
- 1.2. The Commissioner is under a statutory obligation under the terms of the Specified Information Order to publish details of decisions of significant public interest. In more general terms under Section 13 of the 2011 Act, the Commissioner is obliged to ensure that he provides the Panel with any information that it might reasonably require to allow it to carry out its functions. This would include the provision of information regarding the Commissioner's decisions and actions, irrespective of whether they were to be considered to be of 'significant public interest'.
- 1.3. In this respect, the Commissioner publishes on his website all decisions he has made.
- 1.4. Further details on all these decisions are available for scrutiny on the Commissioner's Website at:-  
  
<http://lancashire-pcc.gov.uk/meetings-and-decisions/decisions/>
- 1.5. Additionally, Members may access the Strategic Scrutiny Agenda and Minutes at  
  
<http://lancashire-pcc.gov.uk/meetings-and-decisions/meetings-and-reports/strategic-scrutiny-meetings/>

and the Joint Management Board papers at

<http://lancashire-pcc.gov.uk/meetings-and-decisions/meetings-and-reports/joint-management-board/>

## 2 Decisions made and/or published since the last scheduled meeting of the Police and Crime Panel

2.1 Drawing on the information published on the Commissioner's website, a number of decisions have been made since the report to the Panel at its last meeting on 3 April 2017. These are set out in the table below.

Decision Reference	Decision Title	PCC Priority	Date of Decision
2017/01	Acceptance of a tender – Conducted Energy Devices (TASER)	Protecting local policing	24 April 2017
2017/02	Community Action Fund Applications	Supporting Vulnerable People Tackling Crime and Re-Offending	2 May 2017
2017/03	CCTV – Rossendale	All	10 May 2017
2017/04	Learning and Development Licensing	All	1 June 2017
	Delegated Decisions	Governance	2 June 2017

## 3. Director's Delegated Decisions

3.1 The Panel will recall that the Commissioner has agreed to the Director's delegated decisions being published.

3.2 A report detailing the exercise of her delegations made since the last meeting was presented to the Commissioner on the 11 January 2017. This report has been published along with all other decisions made by the Commissioner on the website and is available for inspection via the following link.

<http://lancashire-pcc.gov.uk/meetings-and-decisions/decisions/>

## 4. Conclusion

4.2 In accordance with its statutory duty, the Panel has the opportunity to scrutinise and review the decisions made and published as set out in the report now presented.

# Agenda item

## **Police and Crime Panel**

Meeting to be held on 19<sup>th</sup> June 2017

## **LANCASHIRE POLICE & CRIME PANEL FORWARD PLAN 2017/18**

Contact for further information:

David Fairclough (01254) 585642, Secretary Lancashire Police & Crime Panel, [david.fairclough@blackburn.gov.uk](mailto:david.fairclough@blackburn.gov.uk)

## **Executive Summary**

This report provides a proposed Forward Plan for the Panel for the Municipal Year 2017/18. (Appendix ` ` refers)

## **Recommendations**

That the Panel:

- 1) Review and agree the Forward Plan for the Municipal Year 2017/18.
- 2) Agree the membership of the Task Groups due to report as set out in the Forward Plan.
- 3) Agree the membership of the Task Groups for any additional areas of scrutiny that the Panel may add to the Forward Plan and the timetable for their reports.

## **Background and Advice**

The report by the Standards in Public Life Report – Tone from the Top – identified the importance of Forward Plans.

Police and Crime Panels should focus attention on key area for scrutiny each year by reviewing the PCC's Police and Crime Plan.

Each year at the AGM, Panel members will be asked to consider options for inclusion of areas of scrutiny for the completion of the Forward plan for the Municipal year.

The Panel has previously identified areas of particular interest that the Panel will focus on as special interest areas this year at its earlier meetings and these are included on the draft plan.

These are:

1. Front Line Policing (Due to report in September 2017)
2. Police and Crime Plan (Due to report September 2017)
3. Victim Services (Due to report March 2018)

The panel are invited to consider if they wish to include additional/new areas for scrutiny for inclusion in the Forward Plan.

Once the areas are confirmed at this meeting the Secretary will then liaise with the PCC on the production of more detailed information to be prepared and circulated to Task Group Members to facilitate more full and detailed scrutiny.

Arrangements will then be made for Task Group members to engage directly with the PCC & the Office of the PCC as appropriate, to facilitate further detailed scrutiny.

At the conclusion of this Task Group Scrutiny process a member from the Task Group will present the Task Group's findings to a full scheduled meeting of the Panel as set out in the forward plan.

Members are reminded that in addition to the area directly lifted from the Police and Crime Plan the Forward Plan can include other areas for focus of scrutiny, subject to the terms of reference for the Police and Crime Panel.

The draft Forward Plan for Municipal Year 2017/18 is set out in Appendix ` `

### **Consultations**

N/A

### **Implications:**

This item has the following implications, as indicated:

#### **Legal Implications**

Forward Plans are a requirement for local authorities, and a good programme of work, with a forward plan for any public reports, cuts down on 'surprises'; unexpected decisions or issues that a Panel may be required to respond to. It is considered that a Forward Plan helps the Panel in carrying out its scrutiny role in an effective manner.

#### **Financial Implications**

N/A

## **Risk management**

The provision of effective scrutiny by the Police and Crime Panel is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

### **Local Government (Access to Information) Act 1985 List of Background Papers**

<u>Paper</u>	<u>Date</u>	<u>Contact/ Directorate/Tel</u>
Good Practice for Police and Crime Panels Guidance Document	May 2015	David Fairclough 01254 585642



**LANCASHIRE POLICE & CRIME PANEL**  
**FORWARD PLAN KEY DECISIONS**  
**SEPTEMBER 2017 – JULY 2018**

<b>ANTICIPATED DATE</b>	<b>KEY DECISION / ITEM OF BUSINESS / CONTACT OFFICER / CONSULTATION DETAILS</b>	<b>CONTACT OFFICER</b>
September 2017	<p><b>Police &amp; Crime Plan</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Police &amp; Crime Plan Performance Report</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Annual Report</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Scrutiny Task Group Report</b> Front Line Policing</p> <p><b>Scrutiny Task Group Feedback</b> Police and Crime Plan (Summer 2017)</p> <p><b>Decisions Report</b> Report of the Police &amp; Crime Commissioner</p>	<p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Phil Llewellyn BWD – Democratic Services</p> <p>Phil Llewellyn BWD – Democratic Services</p> <p>Ian Dickinson OPCC</p>

ANTICIPATED DATE	KEY DECISION / ITEM OF BUSINESS / CONTACT OFFICER / CONSULTATION DETAILS	CONTACT OFFICER
December 2017	<p><b>Plan Performance Report</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Decisions Report</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Scrutiny Task Group – Report</b> Victim Services</p>	<p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Phil Llewellyn BWD – Democratic Services</p>
January 2018	<p><b>Initial consideration of the Commissioner’s 2015/16 – precept proposals</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Consideration of the PCCs revenue and capital budget proposals</b></p> <p><b>Consideration of the PCCs proposed Community Safety Grants</b></p>	<p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p>
March 2018	<p><b>Police &amp; Crime Plan</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Police &amp; Crime Plan Performance Reports</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Decisions Report</b> Report of the Police &amp; Crime Commissioner</p>	<p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p>



ANTICIPATED DATE	KEY DECISION / ITEM OF BUSINESS / CONTACT OFFICER / CONSULTATION DETAILS	CONTACT OFFICER
	<p><b>Scrutiny Task Group – Report</b> TBC</p>	<p>Phil Llewellyn BWD – Democratic Services</p>
<p>July 2018</p>	<p><b>Forward Plan 2018/19 – Standard Item</b> Report of the Secretary Lancashire Police &amp; Crime Panel</p> <p><b>OPCC Annual Report 2017/18</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Police &amp; Crime Plan – Update Report</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Police &amp; Crime Plan – Performance Report</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Decisions Report</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Annual Report</b> Report of the Police &amp; Crime Commissioner</p> <p><b>Forward Plan 2018/19</b> Report of Secretary of Lancashire Police &amp; Crime Panel</p>	<p>David Fairclough Secretary LPCP</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>Ian Dickinson OPCC</p> <p>David Fairclough Secretary LPCP</p>



## **POLICE AND CRIME PANEL**

Meeting to be held on 19<sup>th</sup> June 2017

### **TASK AND FINISH GROUP – FRONTLINE POLICING**

Contact for further information: Phil Llewellyn (01254) 585369, HR, Legal and Corporate Services, [phil.llewellyn@blackburn.gov.uk](mailto:phil.llewellyn@blackburn.gov.uk)

#### **Executive Summary**

This report advises of the re-commencement of scrutiny of Frontline Policing by the Task and Finish Group following earlier previous scrutiny of this topic and seeks to confirm Membership of the Group.

#### **Recommendation**

The Panel is asked to note the re-commencement of scrutiny of Frontline Policing by the Task and Finish Group and confirm membership and working arrangements.

#### **Background and Advice**

Members of the Panel will recall that a Task and Finish Group looked at this topic during the 2015/16 Municipal Year and reported back to the meeting of the Panel in January 2016.

It was agreed that this item would be looked at again in 12 months and be added to the Forward Plan for 2016/17.

Following subsequent discussions on the Forward Plan and this item at the October meeting it was suggested that this matter be considered at the March (now April) meeting as this area was under review by Lancashire Constabulary. At the meeting on 19<sup>th</sup> October 2016, Councillors David Whipp, Paul Elms and Roger Berry volunteered to sit on the Task Group.

At the April meeting of the Panel this matter was discussed and it was considered appropriate to wait until the AGM meeting when Membership of the Panel would be known, post Elections and Councils Appointment processes.

The Panel are invited to consider membership of the Task and Finish Group and the necessary working arrangements for scrutiny of this topic.

#### **Consultations**

N/A

#### **Implications:**

N/A

**Legal Implications**

N/A

**Financial Implications**

N/A

**Risk management**

N/A

**Local Government (Access to Information) Act 1985  
List of Background Papers**

None.

Contact/Directorate/Tel

Phil Llewellyn, HR, Legal &  
Corporate Services  
(01254) 585369

Reasons for inclusion in Part II, if appropriate

N/A

## **POLICE AND CRIME PANEL**

Meeting to be held on 19<sup>th</sup> June 2017

### **PANEL BUDGET 2016/17**

Contact for further information: Phil Llewellyn (01254) 585369, HR, Legal and Corporate Services, [phil.llewellyn@blackburn.gov.uk](mailto:phil.llewellyn@blackburn.gov.uk)

#### **Executive Summary**

This report outlines Panel expenditure to date in 2016/17.

#### **Recommendation**

The Panel is asked to note expenditure for 2016/17 which will be published on the PCP website.

#### **Background and Advice**

The Government committed to providing limited funding to cover the costs of maintaining Police and Crime Panels. The host authority for a Police and Crime Panel in a police force area will receive annually up to £53,300 for costs of administering Panels and up to £920 for expenses per member (maximum 20 Panel members). This has been confirmed again by the Home Office for 2016/17 but no commitment has been made to funding for future years at this stage.

Home Office funding is provided via a grant agreement which is paid in arrears to Blackburn with Darwen as the host authority.

As part of the agreement to fund Police and Crime Panels, the Home Office stipulated that for 2015/16 onwards a transparency requirement was attached as a condition of the single grant payment to allow public scrutiny of PCP spending. This now required PCPs to publish, as a minimum on their website, details of all their expenditure including all panel administration costs and individual panel member claims for expenses and allowances.

Attached at Appendix 1 is a breakdown of projected costs and expenditure as submitted to the Home Office in early March for the Grant Claim for 2016/17.

#### **Consultations**

N/A

#### **Implications:**

N/A

## **Legal Implications**

From 2015/16 it is a condition of the funding from the Home Office that details of all expenditure are published as a minimum on the Panel's website.

## **Financial Implications**

The host authority receives up to £53,300 annually for the costs of administering the Panel and up to £920 for expenses per member (maximum 20 Panel Members).

## **Risk management**

N/A

## **Local Government (Access to Information) Act 1985 List of Background Papers**

Grant documentation.

### Contact/Directorate/Tel

Phil Llewellyn, HR, Legal &  
Corporate Services  
(01254) 585369

Reasons for inclusion in Part II, if appropriate

N/A

**2016/17 (projected)**

**Admin Costs £3,471.96**

**Staff Costs £45,211.04**

**Expenses £223.96**

**Total £48,906.96**

**Note**

**Admin costs = travel costs, hospitality, printing, postage, website and PR&Comms.**





## **Police and Crime Panel for Lancashire**

Meeting to be held on the 19<sup>th</sup> June 2017

:

### **Timetable of Meetings 2017/2018**

Contact for further information: Phil Llewellyn Executive and Councillor Support Manager, Democratic Services, [phil.llewellyn@blackburn.gov.uk](mailto:phil.llewellyn@blackburn.gov.uk)

#### **Executive Summary**

This report sets out a proposed Timetable of Meetings for 2017/18 for consideration by the Panel.

#### **Recommendation**

The Police & Crime Panel are asked to agree the Timetable of Meetings for 2017/18.

#### **Background and Advice**

It is for the Police and Crime Panel to determine its own cycle of meetings and to appoint any sub committees or task groups as may be deemed necessary in order to carry out the functions of the Panel.

Based on feedback during 2016/17, it is proposed that Panel meetings are held around three weeks after the Commissioner's scrutiny meetings in order that the most up to date performance information can be submitted to the Panel in a timely fashion.

The proposed dates for meetings have been selected to meet required statutory deadlines/processes and to ensure that Panel Members are presented with the most relevant information available. Panel Members will note that an extra meeting has been scheduled, with a meeting now in December and the January meeting being devoted to one item agenda – to consider the Commissioner's Precept proposals.

In accordance with previous decisions of the Panel it is suggested that future meetings rotate between Preston, Blackburn and Blackpool and also be held both during the day and in the evening.

#### **Timetable of Meetings for the Panel**

The proposed timetable of meetings for 2017/18 is outlined below with the next scheduled meeting after the AGM due to be held at Blackburn Town Hall on 20<sup>th</sup> September 2017. Officers are also looking a suitable date when an induction meeting will be held for new Members of the Panel (existing Panel Members will also be invited as it will give an opportunity to refresh existing knowledge).

<b>DATE/TIME/VENUE</b>
<b>Wednesday 20<sup>th</sup> September 2017</b> 10.00 a.m. in Meeting Room 'A' at the Town Hall, King William Street, Blackburn.
<b>Monday 11<sup>th</sup> December 2017</b> 6.30pm in Cabinet Room 'C' The Duke of Lancaster Room, County Hall, Preston.
<b>Monday 22<sup>rd</sup> January 2018 (Precept only)</b> 6.30 p.m. in Cabinet Room 'C' The Duke of Lancaster Room, County Hall, Preston.
<b>Tuesday 6<sup>th</sup> February 2018 (if required –dependant on Precept decision)</b> 10.00am in Meeting Room 'A' at the Town Hall, King William Street, Blackburn.
<b>Monday 12<sup>th</sup> March 2018</b> 6.30 p.m. in Cabinet Room 'C' The Duke of Lancaster Room County Hall, Preston.
<b>Monday 2<sup>nd</sup> July 2018 - AGM</b> 10.00 a.m. in Conference Room 3A and 3B, Bickerstaffe House, Blackpool.

The Police and Crime Panel may be required to hold additional meetings in the following circumstances.

1. If the PCC chooses to appoint a new Chief Constable, Chief Executive, Chief Finance Officer or Deputy PCC
2. The PCC wishes to remove the current Chief Constable.
3. The PCC varies the Police and Crime Plan or proposes to issue a new Plan.
4. The Panel needs to consider any complaints against the PCC that are not of a criminal nature.
5. The Panel needs to appoint an acting PCC if the current PCC is incapacitated, suspended or resigns.

### **Consultations**

The proposed dates have been shared with Officers at Lancashire County Council and Blackpool Council with regard to identifying available venues.

### **Implications**

This item has the following implications, as indicated:

## **Risk Management**

The provision of an Independent Police and Crime Panel for Lancashire is in accordance with the provisions of the Police Reform and Social Responsibility Act 2011.

## **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact
		Phil Llewellyn 01254 585369



# Agenda item

## **Police and Crime Panel**

Meeting to be held on 19<sup>th</sup> June 2017

### **MONITORING OF COMPLAINTS**

Contact for further information:

David Fairclough (01254) 585642 Secretary Lancashire Police & Crime Panel,  
[david.fairclough@blackburn.gov.uk](mailto:david.fairclough@blackburn.gov.uk)

### **Executive Summary**

This report sets out the current position with regard to communications relating to potential complaints received to date in relation to the Police and Crime Commissioner.

### **Recommendation**

That the update in relation to communications and complaints be noted.

### **Background and Advice**

As reported at the April meeting since the commencement of the Panel in 2012 there have been 29 recorded communications which at the outset were described as potential complaints against the commissioner. Many of these communications however did/do not relate directly to the conduct of the PCC and therefore do not, under the terms of the governing regulations come under the jurisdiction of the Police & Crime Panel.

Many communications received focus on the alleged conduct of police officers or the chief constable, and these are matters for which there are other complaints processes. There have been three further communications of this nature recently and the potential complainants have been advised of the appropriate complaint process. A fourth communication was related to an application for a license which has been referred to the appropriate office in the Lancashire Constabulary. A fifth communication referred to a complaint about an officer from the OPCC which has been referred accordingly to the OPCC for consideration and the sixth communication related to a press release which was again referred to the OPCC for consideration and attention.

It can be noted therefore that there have been no formal complaints registerable under the Regulations (Approved Procedure) since the last meeting. Such Complaints would always be reported, after receipt, at the next available Panel meeting.

## Consultations

N/A

## Implications:

This item has the following implications, as indicated:

### Legal Implications

The procedures adopted by the Panel comply with the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012 which are issued under the Police Reform and Social Responsibility Act 2011 for the handling of complaints and matters concerning the conduct of the holders of the office of Police and Crime Commissioner.

### Financial Implications

There are no direct financial implications arising from this report. It is proposed the handling of such complaints will be contained within existing resources.

### Risk management

The requirement to monitor and record complaints against the PCC and DPCC is in accordance with the provisions of The Elected Policing Bodies (Complaints and Misconduct) Regulations 2012.

## Local Government (Access to Information) Act 1985

### List of Background Papers

<u>Paper</u>	<u>Date</u>	<u>Contact/Directorate/Tel</u>
Agenda and Minutes from	November 2012	David Fairclough HR, Legal & Corporate Services 01254 585642
Agenda and Minutes from	July 2014	David Fairclough HR, Legal & Corporate Services 01254 585642
Agenda and Minutes from	March 2016	David Fairclough HR, Legal & Corporate Services 01254 585642